



MEMORANDUM

TO : All Staff Members
: Open and Distance Learning Students (ODL)
FROM : Registrar
DATE : 23rd June 2025

SUBJECT : CHANGE OF VENUE FOR DEFERRED EXAMINATIONS AND TIMETABLE UPDATES TO THE TIMETABLE

Reference is made to the above subject matter.

This serves to inform you that the venue for deferred examinations has been moved from Nkrumah East Library to English Room at Main campus.

All examinations will therefore be administered from English Room with effect from Tuesday, 24th June 2025.

Further note that the timetable has been updated to include the previously missing courses; however, there have been no changes to the dates or the scheduling of existing courses.

You are informed accordingly,


pp. Polity Chilombe
Registrar

Cc: Deputy Vice-Chancellor: Academic
Cc: Dean of Students
Cc: Deans and Directors
Cc: ICT Manager
Cc: Deputy Registrar, Academic

